



## SOLICITATION ADDENDUM

Date: **01/17/2023**  
Subject: **Medical Staffing Direct Care Nurses**  
Solicitation Number: **RFEI 2023-01**  
Due Date/Time: **January 26, 2023; 12:00pm**  
Addendum Number: **1**

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To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation “Addendum” as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals).

*List any and all changes:*

**Question 1: What is the scope of the usage that is expected? For example, number of CNA, LPN, RN required to meet the needs and the facilities that we will be staffing (if awarded)?**

Answer 1: Please refer to Appendix B, Statement of Work, Scope of Services. The Commonwealth cannot estimate usage under these Emergency Procurement Contracts.

**Question 2: We would like to ask how we can submit our proposal for Medical Staffing Direct Care Nurses for RFEI 2023-01?**

Answer 2: Please refer to Section 9. EI Requirements.

**Question 3: Is this a new initiative? If so, who are the current vendors and what are their current pricing?**

Answer 3: Please refer to Appendix B, Statement of Work, Background.

**Question 4: Is the vendor required to submit all job titles?**

Answer 4. Refer to Appendix D – Cost Submittal, Instructions, Cost Submittal (Tabs 2 to 6)

**Question 5: What is the estimated budget for this project?**

Answer 5: The Commonwealth has determined that this information is not needed to respond to the RFEI.

**Question 6: What are the historical annual spending volumes in the project?**

Answer 6: Due to the nature of the RFEI resulting in Emergency Procurement Contracts, there is no historical annual spend.

**Question 7: The cost sheet is seeking a total amount column. Please advise is the government seeking a total value based upon a particular number of hours.**

Answer 7: Please see updated Appendix D - Cost Submittal revised 01.13.2023.



**Question 8: Will the government allow a cost sheet which provides a specific cost for specific specialties?**

Answer 8. The Commonwealth will not accept any deviation from Appendix D – Cost Submittal.

**Question 9: Is the government seeking details about a vendor neutral VMS platform?**

Answer 9: Yes, the respondent must have a method of scheduling and tracking agency requests. The current contract utilizes Vector; however, the Commonwealth will consider alternate methods under this RFEI.

**Question 10: Does the government have a specific response time for vendors to response to staffing requests?**

Answer 10: The Commonwealth expects the following time referenced to be followed as mentioned in Section III. ORDER PROCESS, B.

**Question 11: Will the awarded vendor be required to submit names of all sub-contractors used to fill positions?**

Answer 11: Respondents shall not use subcontractor to fill direct care resource positions. Direct care resources provided must be current employees of the respondent.

**Question 12: Within the requirement, the government mentions sub-contractors from Contract Number 4400021358, cannot respond. It is the public's understanding this vendor has a large number of sub-contractors listed. Can the gov't provide a list of these companies currently on the list? If the sub-contract agreement with Contract Number 4400021358 is no longer valid, can the vendor provide a statement to that fact?**

A12: If respondent has been a subcontractor in the past but is not a subcontractor as of the due date of this RFEI, the respondent shall provide documentation providing proof. A list of current subcontractors is not needed to respond to this RFEI as all direct care resources must be current employees of the respondent.

**Question 13: Will this contract take the place of Contract Number 4400021358 when it is due to expire in Oct 2023?**

A13. No, please see Section 16 Term of Contract in Appendix B.

**Question 14: Can a vendor use their current VMS platform and subcontractors to provide services to the government?**

Answer: Yes, the respondent can use their current VMS platform. Subcontractor cannot be utilized in this procurement.

**Question 15: If we are on the InGenesis contract, are we still blocked from performance if we go in as a sub to someone bidding as a prime?**

Answer 15: Please refer to Answers 11, 12 and 14.

Type of Solicitation: RFEI Respond via email

Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Respectfully,

Name: Corey Walters  
Title: Commodity Manager  
Phone: 717-346-7097  
Email: [cowalters@pa.gov](mailto:cowalters@pa.gov)